



higher education  
& training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



EKURHULENI EAST TVET COLLEGE

*“Committed to Excellence”*

### EXPRESSION OF INTEREST

### INVITATION TO PROSPECTIVE SERVICE PROVIDERS / SUPPLIERS FOR REGISTRATION ON THE SUPPLIER DATABASE OF THE EKURHULENI EAST TVET COLLEGE

	DESCRIPTION OF SERVICE	DESCRIPTION OF PRINCIPAL BUSINESS
1	Supply of Student Training Material and textbooks	Electrical, Electronics, Mechanical, Civil, Tourism Hospitality, Process, Plant Operation, Primary Health, Fitting and Turning.
	Maintenance	Air Conditioning, Plumbing, Painting, Mechanical, Electrical, Electronics, Landscaping/Garden Services, Interior Decorating, Construction, Refrigerator and Fire Extinguishers.
2	Information Technology	Software Development, Hardware and Software Supplier, Web Maintenance and Development, Computer Consumables, Internet Support.
3	Professional Services	Legal Services, Internal Audit, Risk Management Services, Skills Development, Facilitators, Event Management, Marketing Communication, Printing, Human Resources, Development and Management, Strategic Planning, Consulting, Engineers, Marketing and Advertising
4	General	Cleaning and Security Services, Office Furniture, Catering Services, Office Equipment, Stationery Suppliers, Cleaning Equipment and Suppliers, Courier Services, Protective Clothing.

- Please submit an Expression of interest to the Central office of Ekurhuleni East TVET College, including the following :- (Certified) Documents: Company Profile with Name of business, postal address, telephone (land line and cell numbers), e-mail.
- Addresses and fax numbers where possible.
- Declaration of conflict of interest form to be signed.
- Core business (what is the principle business).
- Names of directors / members / owners of business (Certified ID copies of directors).
- Specific expertise vested in the company.
- Company Registration Certificate with Cipro.

- Letter of good standing from bank with bank details.
- Tax Clearance certificate (Original).
- BBBEE Certificate.
- Proof of residence (Municipal statement of account).
- Permission that the financial position of the supplier and the ability to manufacture or to supply goods or render a service may be examined before its offer is considered for acceptance.
- Monetary value of contracts interested in.
- Maximum quantities and that can be supplied and
- Quantity and frequency of delivery.
- Composition of the business.

**All expression of interest must be submitted to the Central Office, Ekurhuleni East TVET College, Procurement Office, Sam Ngema Road, Kwa-Thema, Springs 1560.**

**We also request those suppliers / service providers who are already on our data system to re-submit. Any enquiries can be directed to Procurement Department at Central Office Tel: 011 730-6600. Address Ekurhuleni East TVET College, Sam Ngema Road, Kwa-Thema 1575 Closing date is 05 January 2018**